



2025-2026 Student Handbook

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President of the College

Aimee Sapp, 919-760-8511

As the chief executive officer of Meredith College, the President coordinates all administrative and educational areas of the College and is responsible to the Board of Trustees for the management, supervision, and governance of the institution. The President leads the College, serves as the College's official representative, and oversees the implementation of all Board policies and communication with the Board on issues related to policy-making and fiduciary functions. The Office of the President is located on the second floor of Johnson Hall.

Senior Vice President and Provost

Anita Thomas, Provost, 919-760-8514

The Provost supervises the academic programs of the College and is available to assist in matters relating to instruction. The Provost supports both students and faculty in their academic and intellectual work, which is the focus of our learning community. The Office of the Provost is located on the second floor of Johnson Hall.

Vice President for Business and Finance

Tammi Jackson, 919-760-8516

The vice president for business and finance is responsible for all financial matters except those that relate to student financial assistance, including student charges, payments, and accounting. In addition to financial matters, the vice president for business and finance is responsible for buildings and grounds, maintenance, housekeeping services, dining services, telephone services, technology services, post office, and copy center. The Office of the Vice President for Business and Finance is located on the second floor of Johnson Hall.

Vice President for College Programs

Jean Jackson, '75, 919-760-8556

The vice president for college programs is the chief student affairs officer for the college. The VPCP coordinates work of the division, including athletics, career planning, chaplaincy, campus security, commuter life, counseling center, dean of students, disability services, first year experience, health services, residence life, StrongPoints®, and student leadership and service. The vice president sets policy and plans and encourages special opportunities related to these areas. She promotes student life at Meredith, supports student leadership, and seeks to enhance student development. The Office of the Vice President for College Programs is on the second floor of Johnson Hall.

Vice President of Enrollment Management

TBA, 919-760-8515

The vice president of enrollment management (VPEM) is the chief enrollment officer for the campus, providing strategic vision and leadership for all aspects of enrollment, including recruitment, admissions, financial aid, and enrollment operations. The VPEM oversees enrollment programs for undergraduate, graduate, transfer, international, and adult learners, collaborating with campus partners to meet overall enrollment goals. The Office of the Vice President of Enrollment Management is on the second floor of Johnson Hall.

Vice President for Institutional Advancement

Charles L. "Lennie" Barton, 919-760-8374

The vice president for institutional advancement is the chief administrative officer responsible for the development of external relations for the College. Institutional Advancement is comprised of donor relations, major gifts, gift planning, corporate and foundation relations, the Meredith Fund, alumnae and parent relations, development systems, prospect research, gift records and advancement services.

The members of the Institutional Advancement team work with the other administrative units of the College, as well as with the volunteers of the Alumnae Association and its committees, the Board of Trustees Institutional Advancement Committee, the Student Ambassadors, the Meredith Fund Advisory Committee, the Young Alumnae Board, the 1891 Club, Meredith Alumnae Chapters and other external organizations. In addition to the development and enhancement of relationships, Institutional Advancement is responsible for the raising of funds for current support, endowments and deferred support of the college. The office of vice president for institutional advancement is located on the second floor of Johnson Hall.

Vice President for Marketing and Communications

Kristi Eaves-McLennan, 919-760-8455

The Vice President for Marketing and Communications oversees Meredith's marketing, events, and the Campus Store. Marketing develops all official College communications materials, including publications for student recruitment, enrollment, and retention; catalogs; handbooks; magazines; newsletters; videos; Meredith's website; fundraising and alumnae-related materials; the Meredith Institutional Graphic Identity Program (use of logos, seals, wordmarks, etc.); brochures and programs for Meredith events; and other materials. Marketing also develops, implements, and manages the College's internal and external programs for media relations, social media, publicity and advertising, community relations, and crisis communications. The Vice President's office is on the second floor of Johnson Hall. The Campus Store is located on the first floor of the Cate Student Center.

Office of the Registrar

Shelly McMahon, 919-760-8593

The Office of the Registrar is responsible for scheduling classes, maintaining academic records, conducting registration for courses, and certifying graduation requirements. The Office of the Registrar is located on the first floor of Johnson Hall.

Dean of Students

Ann Gleason, 919-760-8521

The dean of students coordinates the work of the staff in these areas of campus life: First Year Experience, which includes new student orientation, the student advisor program, the First Year Experience class and activities designed to increase new student adjustment to the College community; student housing and residence life; commuter life; counseling center; disability services; health services; SGA Honor System and related areas; student profiles research; special programs related to student life; and personal counseling and interaction with students encountering difficulties. The Dean of Students is the ADA coordinator and Deputy Title IX Coordinator. The Office of the Dean of Students is located on the second floor of Park Center.